

Recreational Sports Outdoor Program Job Posting

Title: GRAPHIC DESIGNER – Up to 3 positions to be hired at this time.

Hours: 10 hours per week, August 2008– May 2009

Pay: \$7.25 per hour (eligible for pay increase based upon performance)

Job Summary:

Work as a Graphic Designer to create and develop basic materials that include flyers, banners, and brochures for Recreational Sports Outdoor Program. Also involved with marketing that includes information distribution, photography, and other computer work. This is a job where you can be creative and build upon your skills as a graphic designer. We will help you in the learning process and support you as best as possible. Some training will begin in April and May 2008.

Nature of Work:

- create, adapt, or modify existing work to create new flyers and brochures
- scan and use 35 mm & digital photographs
- hand create large banners that promote programs
- miscellaneous tasks that include posting, delivery of materials, assisting in various marketing efforts – may be needed to take photographs

Requirements:

- basic familiarity with Adobe InDesign, Adobe PhotoShop, Adobe Illustrator
- ability to free-hand draw banners

Application Process:

- complete the Recreational Sports Outdoor Program “Graphic Design Job Application” form – available from the receptionist in the Recreational Sports Office – 151 Sports and Health Center or on the RSOP website www.umdrsop.org and click on Employment
- turn in by Noon on Wednesday, April 9
- interviews will be conducted April 14–18.

For More Information:

- contact Pat Kohlin at (218) 726–8801 or pkohlin@d.umn.edu
- to learn more about Recreational Sports Outdoor Program go to www.umdrsop.org